AVCi Screeening Site Manual
# Table of Contents

## Introduction
- Importance of Early Detection p. 2
- Step by Step Overview p. 3

## AWC! Program
- Provider Role p. 4
- Eligibility and Enrollment p. 6
- Visit Form p. 7
- Mammogram Summary p. 9
- Pap/HPV Summary p. 10
- Billing p. 11
- Payments p. 13
- Tracking and Other Tools p. 14
- Training p. 15

## Appendices
- Appendix A - Breast Cancer Screening Guidelines p. 16
- Appendix B - Cervical Cancer Screening Guidelines p. 18
- Appendix C - Eligibility Determination and Billing p. 24
- Appendix D - Sample Work Flow p. 26
- Appendix E - CPT Code List p. 27
- Appendix F - Promotional Materials p. 32
- Appendix G - Clinical Forms and Supplies Order Form p. 35
- Appendix H - Eligibility Pre-Screen p. 36
- Appendix I - Income Guidelines p. 37
- Appendix J - Visit Form p. 38
- Appendix K - Mammogram Summary Form p. 39
- Appendix L - Pap/HPV Summary Form p. 40
- Appendix M - Transfer of Care Form p. 41
- Appendix N - Frequently Used Denial Reasons p. 42
- Appendix O - Tracking Logs p. 43
- Appendix P - Facility Contacts Form p. 47
- Appendix Q - Participating Site Agreement p. 49
IMPORTANCE OF EARLY DETECTION

INTRODUCTION:

Cancers of the breast and cervix are significant public health problems in the United States. Early detection and treatment can make a world of difference for women!

Breast Cancer: Early screening can make a difference.
Cancer survival rates are directly related to the stage of the disease at the time of diagnosis. Women who are not regularly screened for breast cancer are at a greater risk of having the disease and for having later-stage diagnosis. According to 2018 South Dakota BRFSS data, 21% of women ages 40-74 have not had a mammogram in the past two years.

Early detection through regular screening is the best tool women have for preventing death from breast cancer.

There is strong evidence that regular, high quality screening for age-appropriate women is a helpful and cost-effective way of identifying breast cancer in the early stages and reducing the number of deaths.

In the case of breast cancer screening, strong evidence supports that women age 50 and over benefit from annual mammography screening. While we encourage you to offer the All Women Count! (AWC!) Program to current patients who are not getting screening, please focus any outreach efforts on women age 50 to 64. Women in this age group have a higher incidence of breast cancer and often obtain screening less than what is recommended.

See Appendix A for Breast Cancer Screening Guidelines.

Cervical Cancer: What we don’t know could hurt us.
Cells on the surface of the cervix sometimes appear abnormal but not cancerous.

Scientists believe that some abnormal changes in cells on the cervix are the first step in a series of slow changes that can lead to cancer years later.

That is, some abnormal changes are precancerous; they may become cancerous with time.

Early Detection: According to 2018 SD BRFSS data, 18% of women ages 21-65 have not had a Pap smear in the past three years, or a Pap and HPV test in the past five years. If all women had pelvic exams and Pap tests regularly, most precancerous conditions would be detected and treated before cancer develops. That way, most invasive cancers would be prevented. Any invasive cancer that does occur would likely be found at an early, curable stage.

Risks: In the case of cervical cancer, risk factors are more clearly defined; history of sexually transmitted infections such as, Human Papilloma Virus (HPV), multiple sexual partners, DES (diethylstilbestrol) exposure in utero, and immunocompromised patients.

See Appendix B for Cervical Cancer Screening Guidelines.
**Step by Step Overview**

1. **Woman hears of the All Women Count! (AWC!) program** through media, clinic staff, public health, etc.

2. **Woman calls clinic site** for information/appointment. (Women with private health insurance can still be eligible for the AWC! Program)

3. **Woman fills out page 1 of the AWC! Visit Form** (purple).
   - Woman signs Consent for Release of Information to AWC!
   - Site determines woman’s eligibility and accepts completed form
   - Site assigns a unique Encounter Number (ie ABC 12345)

4. **Site performs exam (pelvic, clinical breast) and does related patient testing.** If pap test/HPV co-testing is done, the clinic then sends Pap specimen and Pap/HPV Summary form (blue), with Last Name, First Name, DOB, AWC! Encounter Number and Date of Service to the Pap lab.

5. **Site schedules mammogram and initiates Mammogram Summary form** (pink). Site uses same Encounter Number as Pap/HPV Summary and Visit Form. Site writes Last Name, First Name, DOB Date of Mammogram, and AWC! Encounter Number. Site routes to mammography facility or sends with the woman to take to her mammogram.

6. **Clinic staff COMPLETE PAGE 2 of the Visit Form (purple) and sends to AWC! program after appointment.** Please ensure all questions are answered on page 1 and 2.

7. **Site’s billing office completes HCFA 1500 billing form** (or bills insurance if applicable) and mails to AWC! PO Box 1506, Sioux Falls SD 57101-1506, Group # DD11873

8. **Site mails Visit Form to AWC!**
   615 E. 4th Street, Pierre, SD 57501
   See Appendix J for a sample Visit Form.

9. **Woman has mammogram.**

10. **Site receives Pap/HPV and mammogram results.**

11. **If results are normal, site notifies patient and recalls her next year.** If abnormal, site facilitates follow-up care and responds to AWC!’s request for follow up information.
Provider Role

What you can do as an AWC! screening site (provider)

In general, your responsibilities as an AWC! screening site are to:

- Identify age-appropriate women who need breast and/or cervical cancer screening, determine their eligibility and enroll them in the program.
- Provide screening exams and education.
- Track AWC! patients and ensure that summaries of screening results, as well as Visit Forms, are sent to the AWC! Program.
- Notify women of test results.
- Follow up with women who have abnormal results and help them obtain the necessary follow up (diagnostic tests).
- Provide AWC! with brief summaries of follow-up care.
- Send completed HCFA 1500 or UB-92 Universal Billing Form to AWC! for services provided. PO Box 1506, Sioux Falls SD 57101-1506
- Remind women when they are due for future screenings
- Designate one person to be your administrative contact for AWC!, one person to be your follow-up contact (can be the same person) and one person to be your billing contact.

See Appendix D for a sample flow chart.

Services covered by AWC!

Screening services covered by AWC! include:

- Office Visit (which includes clinical breast exam and pelvic exam)
- Pap smear testing
- HPV testing
- Mammograms
- Screening Breast MRI

Diagnostic services covered by AWC! include:

- Diagnostic Mammograms
- Breast Ultrasounds
- Breast Biopsies
- Cervical Biopsies

AWC! will only reimburse for services within the “AWC! Program Payment Schedule of Allowed Services by CPT Code”. The Current Procedure Terminology (CPT) codes and reimbursement rates are an addendum to the provider agreements and will be in effect unless you receive written notification.
No other CPT codes are accepted by our system and will be disallowed if billed. The clinic determines the appropriate visit code to be billed. The only restrictions are that only one new patient visit is allowed per patient and the new patient charge should be used for patients new to your clinic, not the program.

As required by federal legislation, AWC! reimbursement rates are based on prevailing Medicare Part B rates for the state of South Dakota. Our reimbursement rates change on or about February 1 of each year when Medicare rates change. You will receive an updated rate schedule each year. See Appendix E for the 2019 rates.
Eligibility and Enrollment

To enroll a woman into the AWC! Program, have her complete the purple AWC! Visit Form. The woman must complete questions 1-26 and sign the consent for release. In addition to the consent a woman will be asked for her address, income, insurance coverage and related information. The clinic will reference the income and insurance status to determine if a woman is eligible. The woman does not need to show verification of income; you may accept self-reported income.

REMINDER: Eligibility is not dependent on insurance status.

To order forms for your clinic, see Appendix G.

Many AWC! sites find it helpful to pre-screen women for eligibility over the phone before scheduling an appointment. See Appendix H for optional pre-screen paperwork.

Once you have determined that the woman is eligible, assign her an AWC! Encounter Number and place the sticker on her Purple Visit Form. AWC! supplies you with Encounter Number labels in sets of four. Each number consists of three letters unique to your individual site followed by three to five numbers unique to the patient for that day of service. (e.g. “ABC123, ABC1234 or ABC12345”). You will use additional labels for her Pap/HPV Summary and/or her Mammogram Summary.

Please discard any leftover labels with her unique number that was used for that day’s visit. Those labels cannot be used for any future visit or for any other patient.

Is she eligible?

In order to qualify for AWC! the woman must meet all of the following guidelines (please keep in mind that the AWC! Program’s main focus for breast cancer screening is on women 50-64):

1. Income: At or below the income guidelines, as shown in the table found in Appendix I.*
2. Insurance status: A woman CAN have insurance and still be eligible for the program.**
3. Age 30 to 64 for cervical cancer screening.
   Age 40 to 64 for breast cancer screening. Women aged 30-39 with documented risk factors.***

*Use gross income before taxes or other deductions. For self-employed women, including farmers, use net household taxable income after deducting business expenses. AWC! Income Guidelines are revised on or about February 1 of each year.

**All Women Count! is payer of the last resort. If a woman has another payment source that covers screening, such as private insurance, that source must be billed prior to AWC!. AWC! will cover co-payments and deductibles to supplement other payers so that AWC! services remain free to the woman.

***Women 30-39 are eligible for a diagnostic mammogram if they have documented breast signs or symptoms suspicious for cancer (i.e. palpable lump, bloody discharge, nipple inversion, ulceration, dimpling or inflammation of the skin) and/or a 1st degree relative diagnosed with breast cancer (i.e. biological parent, sibling, child). Prior authorization is needed.
How to Complete the Visit Form

The woman will complete page 1 of the Visit Form. Every question must be answered completely.

The following items are common areas of misinterpretation and should be checked for accuracy and completeness before submitting forms

If the items below are incomplete or incorrect, AWC! will call you for completion.

**Page 1 (woman completes)**

- **Question 15** - number of people living in the household
- **Question 16** - total monthly household income (before taxes)
- **Question 22** - Prior Pap smear. This is for the Pap smear she had PRIOR to today’s visit (i.e. last year, 3 years ago or 5 years ago). Do not use the date of today’s Pap smear.
- **Question 24** – If answered no, question 25 should be left blank.

**Page 2 (healthcare professional completes)**

**Patient History**

*Screening prior to this visit: Pap Smear:* The date of a woman’s last Pap smear is important and must be completed. If the woman’s last Pap smear was done outside of the United States, please follow your facility guidelines for this situation and match those guidelines to our form.

*Risk Factors* – If your clinic doesn’t assess risk factors, please mark “not assessed” or mark “yes” or “no” only if a professional risk assessment tool has been used.

**Eligibility Determination**

This is where the clinic decides the woman is eligible for AWC!. The clinician will assess if the woman is between 30 and 64 years of age and if she meets income guidelines for AWC!. Once eligibility is assessed, please print your name for program use. We would like to know who to contact at the clinic for questions.

**Breast Data**

Mark the finding of the clinic breast exam (CBE) as “normal” or “abnormal”. Please note, if “Abnormal: suspicious for cancer” is marked (3rd option), you will need to order a mammogram and a breast ultrasound. If a mammogram is ordered or done during the visit, a Mammogram Summary must accompany the woman to her mammogram.

**Cervical Data**

Please mark if a cervical cancer screening was done this visit. By marking “Yes”, you are stating that the woman is having a Pap smear. If co-testing is also ordered, please mark “Yes” AND “HPV done as co-testing”.

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*Appendix J* for the Visit Form.
Colposcopy or other follow up services – this section should remain blank unless a woman has a current abnormal screening. In those instances, a new purple form will be needed for that visit and this section will be used.

Was Cervical Cancer Screening done as follow up to a previous abnormal? If a woman has a history of abnormal Pap smears and you are following her as surveillance, please mark “yes”.

**Rescreen Plan**

Enter rescreening date (month and year).

*When the clinician has completed page 2 and has reviewed the answers from the woman on page 1, please mail the form to the address below.*

*(This address is also printed on the Visit Form for your convenience.)*

*All Women Count!*
South Dakota Department of Health
615 East 4th Street
Pierre, SD 57501
How to Complete the Mammogram Summary Form

Is she old enough for a mammogram?
A clinical breast exam should be done at least once a year for women 30-64. If the woman is between the ages of 40-64, schedule her mammogram and send the Mammogram Summary Form, either with the woman or over to your mammography department.

Completed by the Clinic
- **Patient Name:** Last Name, First Name, Middle Initial
- **DOB:** mm/dd/yy
- **AWC! Encounter Number:** This must match the Encounter Number of the Visit Form, completed during the woman’s office visit.

Completed by Mammography Facility
List the facility where the mammogram is going to be done. When indicating the name of the facility, please be as accurate as possible, using the most current name of the facility. If a mobile unit comes to the facility, record the facility name where the mammogram occurred, NOT the name of the mobile mammography provider.
- **Date of Mammogram:** This is the date the mammogram was done, not ordered
- **Mammogram occurred:** Please tell us if the mammogram was done in house/through a stationary mammogram machine or if it was done by a mobile unit.

Radiologist’s Assessment (to be complete by Radiologist)
- **ACR Assessment Category:** Only one category should be checked
- **Recommendations:** This should correspond to the ACR Assessment Category

At the bottom of this form, please supply the Radiologist’s name, signature, Radiology Group, and date dictated. This information allows AWC! to contact the appropriate Radiologist if there are questions.

When the form is completed please mail to address listed below.

(This information is also listed on the Mammogram Summary for your convenience.)

All Women Count!
South Dakota Department of Health
615 East 4th Street
Pierre, SD 57501
How to Complete the Pap/HPV Summary Form

When the Pap smear is complete, please place this form, along with the lab request, with a note stating to bill the AWC! Program. The lab will then know AWC! is paying for this testing.

Completed by the Clinic

**Patient Name:**    Last Name, First Name, Middle Initial

**DOB:**       mm/dd/yy

**AWC! Encounter Number:**    This must match the Encounter Number of the Visit Form, completed during the woman’s office visit.

**Date Specimen Collected:**    This date should be the same as the date of the office visit, not the date the lab received it.

Completed by the Pap Lab Facility

**Pap Smear Information:**

**Lab Name:**    Facility where the Pap and/or HPV testing is being processed. Be as accurate and as current with the name of the facility as possible.

**Specimen Adequacy:**    A category must be marked

*Interpretation Results: Only one category should be checked*

**Human Papillomavirus:**

**Date of Test:**       mm/dd/yy

**HPV Test Reason:**    Co-test, Reflex or Test Not Done

**HPV Test Results:**    Negative, Positive, Positive with or without genotyping

*When the form is completed please mail to address listed below

(This information is also listed on the Pap/HPV Summary for your convenience.)*

All Women Count!
South Dakota Department of Health
615 East 4th Street
Pierre, SD  57501

**Pelvic Exam and Pap Smear**

AWC! will cover a pelvic exam as part of the office visit charges as long as a clinical breast exam is done during the visit. Please pick the appropriate office visit procedure code to cover this charge.
How to Bill AWC!

Provider Agreements
Provider agreements are signed every three years by the clinic administrator of your facility. A provider site may terminate their agreement at any time by sending a note in writing asking the program to terminate their agreement.

AWC! is not an insurance company and should not be regarded as such. Billing, payment and other administrative issues are covered in more detail in the provider agreement. Please familiarize yourself with the agreement. See Appendix Q for an example Participating Site Agreement.

Dakotacare is a partner in AWC! and supports the program’s mission to provide breast and cervical cancer screening for South Dakota Women. Dakotacare agrees to reimburse participating providers for breast and cervical cancer screening services on behalf of the program.

Once your clinic has signed the participating provider agreement with the AWC! Program, you will be listed as a participating provider on the program’s website.

Who Should be Billed
AWC! services must be free to all eligible program participants. The patient must never be billed for AWC! covered services. You may bill participants for non-covered services provided during a visit. However, you must notify the woman prior to these additional services, ensuring she understands that she will be responsible for the charges. AWC! is advertised as a free program and some patients will be confused if billed for additional services.

If the woman has any type of insurance coverage that might pay for breast and/or cervical cancer services you should collect from those sources FIRST and then bill AWC! for any remaining charges.

AWC! is payer of last resort. Even if you think that AWC! services will not be covered by the woman’s insurance, you need to wait for a denial from insurance before billing AWC!.

If a woman has an unmet deductible or a copay with her insurance company, you still submit the insurance claim so that our payment can go towards the woman’s deductible or co pay.

AWC! does require that a copy of the insurance explanation of benefits (EOB) be attached to a paper claim when the claim is submitted to Dakotacare, AWC!’s intermediary payment provider.
Who Bills AWC!
You as a provider should have a Provider Agreement with AWC! in order to bill AWC! for services. If you refer women for certain services (e.g. mammography, radiology, colposcopy, cytology, etc.), those providers must have a Provider Agreement with the AWC! Program as well and should directly bill the program for the services they perform. A transfer of care form is located in Appendix M. This will help communicate to other facilities to submit a claim to AWC! rather than bill the patient.

How to Bill AWC!
The universal forms (i.e. HCFA 1500 and/or UB92) for clinic and hospital invoicing is what is accepted by AWC!. We do ask the bills coming on paper be sent directly to our Sioux Falls address.  

*This is different from any of the colored program forms.*

All Women Count!
South Dakota Department of Health
PO Box 1506
Sioux Falls, SD  57101-1506

AWC! does accept electronic billing. Please work directly with Dakotacare to set this up.

What Amount is Billed to AWC!
AWC! reimburses based on current Medicare B rates. AWC! providers have agreed to accept AWC! rates as full payment for covered services. You may bill AWC! at your usual and customary rate; however, you will be paid the Medicare B rate. Again, the woman cannot be billed for the balance. If the woman has health insurance, please submit the EOB along with the billing for her services.
Payments

Participating providers will receive checks or auto deposits from Dakotacare on behalf of AWC!.

If a charge is billed and we have not received the results (Mammogram Summary and/or Pap/HPV Summary or a Visit Form), we will suspend the charge for 60 days in anticipation of the paperwork. When the paperwork is received, the charge will automatically be paid. If after 60 days the program has not received the necessary paperwork, the charge will be disallowed. If you send the paperwork after the bill denial, please check with the program before resubmitting, as we might be able to make an adjustment.

Charges will be disallowed immediately for the following circumstances:

- The patient does not meet age or income eligibility
- Pre authorization was not obtained, when required (women 30-39, screening MRI for high risk women)
- The procedure billed is not listed on the “Payment Schedule or Allowed Services by CPT Code” document.

There may be other occasions when some charges will be disallowed but the reason will be explained to you on your Dakotacare Remittance Advice. See Appendix N for a list of the most common program denials.

Please allow eight weeks for charges to go through Dakotacare and AWC! billing services before calling to check claim status.

*If you have questions about the general billing policy or specific charges, please call the program at (800) 738-2301.*
Tracking and Other Tools

AWC! has designed a "Tracking Form" to help you track abnormal test results and to ensure no woman is ever lost to follow up care.

*See Appendix O for the tracking form, and feel free to print and make copies for your clinic.*

In addition to your tracking, AWC! maintains a centralized database. The database helps the program to know dates of services and test results.

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**We use this information to communicate with you about missing forms, results or billing.**

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The database also helps manage follow up after abnormal screening. You may from time to time receive requests from the program asking for missing test results or Visit Forms. This information may be asked of you, via fax or phone call, if other facilities haven’t sent test results.

AWC! will work with your clinic contact, typically a nurse, making sure all abnormal testing is followed up on in a timely manner. Updating the program on new contacts is critical to keeping the program running smooth.

*See Appendix P to update your facility contacts.*

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Publicity Efforts

To increase awareness of the AWC! Program, the following strategies are utilized: placing newspaper coupons, social media posts, radio advertising, printing posters and rack cards for our providers to use in their facilities and using social media outlets. See Appendix F for the AWC! rack card and wallet card.

Your organization’s name will appear on a list of sites that is located on our website: [https://getscreened.sd.gov/count/](https://getscreened.sd.gov/count/) and is used by Patient Navigators to direct women for services in her community.
Training
In order to use the AWC! Program at your facility, training is needed to understand the process of assessing eligibility, completing enrollment, providing follow up and submitting claims correctly and timely.

Program and Resource Online Facilitator (PROF) is a web-based training tool accessible to you 24/7. This allows for training around your schedule.

The training is set up through modules. Each module focuses on different parts of the program. You can start with the area that relates to your work responsibilities. We do encourage you to go through all of the modules in order to understand how the program works at your facility. So that you can evaluate your understanding of the program, there is a test at the end of each module.

The modules include:
1. Eligibility + Enrollment
2. Screening Sites
3. Forms + Documentation
4. Screening + Diagnostic Tests
5. Follow-up
6. Treatment
7. Billing
8. Payment
9. Materials

Here is how to access PROF:
To start the training, you and your team should follow these steps:

• Go to this link http://dohprofsd.org
• When you arrive at the “Home” page, click “My Training” in the orange bar on the left of the screen.
• Click the “All Women Count!” link, and you are on your way!

Need Assistance?
If you have trouble with operating the training program and need assistance in anyway, click the Help link on the left-hand side.
## APPENDIX A

### BREAST CANCER SCREENING GUIDELINES

#### Breast Cancer Screening Guidelines for Women

<table>
<thead>
<tr>
<th>Group</th>
<th>U.S. Preventive Services Task Force(^1) 2016</th>
<th>American Cancer Society(^2) 2015</th>
<th>American College of Obstetricians and Gynecologists(^3) 2011</th>
<th>International Agency for Research on Cancer(^4) 2015</th>
<th>American College of Radiology(^5) 2010</th>
<th>American College of Physicians(^6)</th>
<th>American Academy of Family Physicians(^7) 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Women aged 40 to 49 with average risk</strong></td>
<td>The decision to start screening mammography in women prior to age 50 years should be individualized. Women who place higher value on potential benefit than harms may choose to begin biennial screening between ages of 40 and 48 years.</td>
<td>Women aged 40 to 44 years should have the choice to start annual breast cancer screening with mammograms if they wish to do so. The risks of screening as well as potential benefits should be considered.</td>
<td>Women aged 40 to 49 should get mammograms annually.</td>
<td>Insufficient evidence to recommend for or against screening.</td>
<td>Screening with mammography annually.</td>
<td>Discuss benefits and harms with women in good health and order screening with mammography every two years if a woman requests it.</td>
<td>The decision to start screening mammography should be an individual one. Women who place a higher value on potential benefit than harms may choose to begin screening.</td>
</tr>
<tr>
<td><strong>Women aged 50 to 74 with average risk</strong></td>
<td>Biennial screening mammography is recommended.</td>
<td>Women aged 50 to 54 years should get mammograms every year.</td>
<td>Screening with mammography and clinical breast exam annually.</td>
<td>For women aged 50 to 69 years, screening with mammography is recommended.</td>
<td>Screening with mammography annually.</td>
<td>Physicians should encourage mammography screening every two years in average-risk women.</td>
<td>Biennial screening with mammography.</td>
</tr>
</tbody>
</table>

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**U.S. Preventive Services Task Force\(^1\) 2016**
- U.S. Preventive Services Task Force, 2016

**American Cancer Society\(^2\) 2015**
- American Cancer Society, 2015

**American College of Obstetricians and Gynecologists\(^3\) 2011**
- American College of Obstetricians and Gynecologists, 2011

**International Agency for Research on Cancer\(^4\) 2015**
- International Agency for Research on Cancer, 2015

**American College of Radiology\(^5\) 2010**
- American College of Radiology, 2010

**American College of Physicians\(^6\)**
- American College of Physicians

**American Academy of Family Physicians\(^7\) 2016**
- American Academy of Family Physicians, 2016

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**Women aged 75 or older with average risk**
- Current evidence is insufficient to assess the balance of benefits and harms of mammography in women aged 75 years or older. Screening should continue as long as a woman is in good health and is expected to live 10 more years or longer. Women should, in consultation with their physicians, decide whether or not to continue mammographic screening. Not addressed. Screening with mammography should stop when life expectancy is less than 5 to 7 years on the basis of age or comorbid conditions. Screening is not recommended. Current evidence is insufficient to assess the balance of benefits and harms of screening with mammography.

**Women with dense breasts**
- Current evidence is insufficient to assess the balance of benefits and harms of adjunctive screening for breast cancer using breast ultrasound, magnetic resonance imaging (MRI), digital breast tomosynthesis (DBT), or other methods in women identified to have dense breasts on an otherwise negative screening mammogram. There is not enough evidence to make a recommendation for or against yearly MRI screening. Insufficient evidence to recommend for or against MRI screening. Insufficient evidence to recommend for or against screening. In addition to mammography, ultrasound can be considered. Not addressed. Current evidence is insufficient to assess the balance of benefits and harms of adjunctive screening for breast cancer using breast ultrasound, MRI, DBT, or other methods.
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<tbody>
<tr>
<td>Women with a parent, sibling, or child with breast cancer are at higher risk for breast cancer and thus may benefit more than average-risk women from beginning screening in their 40s.</td>
<td>Women who are at high risk for breast cancer based on certain factors (such as having a parent, sibling, or child with a BRCA1 or BRCA2 gene mutation) should get an MRI and a mammogram every year.</td>
<td>For women who test positive for BRCA1 or BRCA2 mutations or have a lifetime risk of 20% or greater, screening should include twice-yearly clinical breast exams, annual mammography, annual breast MRI, and breast self-exams.</td>
<td>Evidence suggests that screening (mammography and MRI) at an earlier age may be beneficial.</td>
<td>For BRCA1 or BRCA2 mutation carriers, untested family members of BRCA1 or BRCA2 mutation carriers, and women with a lifetime risk of 20% or greater (based on family history), screening should include annual mammography and annual MRI starting by age 30 years but not before age 25 years.</td>
<td>Not addressed.</td>
<td>Not addressed.</td>
<td></td>
</tr>
</tbody>
</table>

| Additional issues relevant for all women | Current evidence is insufficient to assess the benefits and harms of digital breast tomosynthesis (DBT) as a primary screening method for breast cancer. | Women should be familiar with the known benefits, limitations, and potential harms associated with breast cancer screening. They should also be familiar with how their breasts normally look and feel and report any changes to a health care provider right away. | Not addressed. | Not addressed. | Annual mammography, MRI, tomosynthesis, or regular systematic breast self-exam are not recommended. | Recommends against clinicians teaching women breast self-exams. Current evidence is insufficient to assess the benefits and harms of clinical breast exams and DBT. |


**Cervical Cancer Screening Guidelines for Average-Risk Women**

<table>
<thead>
<tr>
<th>Age (years)</th>
<th>Screening Method and Intervals</th>
</tr>
</thead>
<tbody>
<tr>
<td>21-29</td>
<td>Conventional cytology at 3-year intervals</td>
</tr>
<tr>
<td>30-65</td>
<td>HPV co-testing (cytology + HPV test administered together) at 3-year intervals</td>
</tr>
</tbody>
</table>

### When to Start Screening

- Women aged ≤21 years should not be screened regardless of age at sexual initiation or other risk factors.

### Statement About Annual Screening

- Women of any age should not be screened annually by any screening method.

- Individuals, clinicians, and health systems should seek effective ways to facilitate the receipt of recommended preventive services at intervals that are beneficial to the patient. Efforts also should be made to ensure that individuals are able to seek care for additional health concerns as they present.

### Screening Method and Intervals

- For women aged 30-65 years, HPV co-testing every 5 years is a recommended screening option.

### Recommendations

- The American Cancer Society (ACS), American Society for Colposcopy and Cervical Pathology (ASCCP), and American Society for Clinical Pathology (ASCP) recommend cervical cancer screening for average-risk women.

### Updated Guidelines

- American College of Obstetricians and Gynecologists (ACOG) published an update in 2018.
- Society of Gynecologic Oncology (SGO) and the American Society for Colposcopy and Cervical Pathology (ASCCP) released interim guidance for primary hrHPV testing in 2015.

### Key Recommendations

- **When to start screening:**
  - Women aged ≤21 years should not be screened regardless of the age of sexual initiation and other risk factors.

- **Age 21:**
  - (A recommendation) Recommend against screening women aged <21 years (D recommendation).
  - Age 21 regardless of the age of onset of sexual activity. Women aged <21 years should not be screened regardless of age at sexual initiation and other behavior-related risk factors (Level A evidence).

- **In women aged 30–65 years:**
  - (Level A evidence) In women aged 30–65 years, annual cervical cancer screening should not be performed. HPV co-testing should not be used for women aged <30 years.

- **Screening by HPV testing alone:**
  - (Level A evidence) For women aged 30–65 years, screening by HPV testing alone is not recommended in most clinical settings.
<table>
<thead>
<tr>
<th>Recommendations</th>
<th>Screening among those immunized with HPV vaccine</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>American Cancer Society (ACS), American Society for Colposcopy and Cervical Pathology (ASCCP), and American Society for Clinical Pathology (ASCP)</strong>&lt;sup&gt;1&lt;/sup&gt; 2012</td>
<td>Women at any age with a history of HPV vaccination should be screened according to the age-specific recommendations for the general population.</td>
</tr>
<tr>
<td><strong>U.S. Preventive Services Task Force (USPSTF)</strong>&lt;sup&gt;2&lt;/sup&gt; 2018</td>
<td>The possibility that vaccination might reduce the need for screening with cytology alone or in combination with HPV testing is not established. Given these uncertainties, women who have been vaccinated should continue to be screened.</td>
</tr>
<tr>
<td><strong>American College of Obstetricians and Gynecologists (ACOG)</strong>&lt;sup&gt;3&lt;/sup&gt; 2016</td>
<td>Women who have received the HPV vaccine should be screened according to the same guidelines as women who have not been vaccinated (Level C evidence).</td>
</tr>
<tr>
<td><strong>Society of Gynecologic Oncology (SGO) and the American Society for Colposcopy and Cervical Pathology (ASCCP): Interim clinical guidance for primary hrHPV testing</strong>&lt;sup&gt;4&lt;/sup&gt; 2015</td>
<td>Not addressed.</td>
</tr>
</tbody>
</table>

HPV = human papillomavirus; CIN = cervical intraepithelial neoplasia; AIS = adenocarcinoma in situ; hrHPV = high-risk HPV.

<sup>1</sup>These recommendations do not address special, high-risk populations who may need more intensive or alternative screening. These special populations include women with a history of CIN2, CIN3, or cervical cancer, women who were exposed in utero to diethylstilbestrol, women who are infected with HIV, or women who are immunocompromised (such as those who have received solid organ transplants).

<sup>2</sup>Since cervical cancer is believed to be caused by sexually transmissible human papillomavirus infections, women who have not had sexual exposures (e.g., virgins) are likely at low risk. Women aged >21 years who have not engaged in sexual intercourse may not need a Pap test depending on circumstances. The decision should be made at the discretion of the women and her physician. Women who have had sex with women are still at risk of cervical cancer. 10–15% of women aged 21–24 years in the United States report no vaginal intercourse (Saraiya M, Martinez G, Glaser K, et al. Obstet Gynecol. 2009;114(6):1213-9. doi: 10.1097/AOG.0b013e3181be3db4). Providers should also be aware of instances of non-consensual sex among their patients.

<sup>3</sup>Conventional cytology and liquid-based cytology are equivalent regarding screening guidelines, and no distinction should be made by test when recommending next screening.

<sup>4</sup>There is insufficient evidence to support longer intervals in women aged 30–65 years, even with a screening history of negative cytology results.

<sup>5</sup>All ACOG references to HPV testing are for high-risk HPV testing only. Tests for low-risk HPV should not be performed.

<sup>6</sup>Primary hrHPV testing is defined as a stand-alone test for cervical cancer screening without concomitant cytology testing. It may be followed by other tests (like a Pap) for triage. This test specifically identifies HPV 16 and HPV 18, while concurrently detecting 12 other types of high-risk HPVs.

<sup>7</sup>Because of equivalent or superior effectiveness, primary hrHPV screening can be considered as an alternative to current US cytology-based cervical cancer screening methods. Cytology alone and cotesting remain the screening options specifically recommended in major guidelines.

<sup>8</sup>More experience and data analysis pertaining to the primary hrHPV screening will permit a more formal ACS evaluation.

<sup>9</sup>Primary hrHPV screening should begin 3 years after the last negative cytology and should not be performed only one or two years after a negative cytology result at 23 to 24 years of age.

<sup>10</sup>Once screening is discontinued it should not resume for any reason, even if a woman reports having a new sexual partner.

<sup>11</sup>Routine screening is defined as screening every 5 years using cotesting (preferred) or every 3 years using cytology alone (acceptable).
Women at any age with a history of HPV vaccination should be screened according to the age-specific recommendations for the general population. The possibility that vaccination might reduce the need for screening with cytology alone or in combination with HPV testing is not established. Given these uncertainties, women who have been vaccinated should continue to be screened.

Women who have received the HPV vaccine should be screened according to the same guidelines as women who have not been vaccinated (Level C evidence).

Not addressed.

Screening among those immunized with HPV vaccine

HPV = human papillomavirus; CIN = cervical intraepithelial neoplasia; AIS = adenocarcinoma in situ; hrHPV = high-risk HPV.

*These recommendations do not address special, high-risk populations who may need more intensive or alternative screening. These special populations include women with a history of CIN2, CIN3, or cervical cancer, women who were exposed in utero to diethylstilbestrol, women who are infected with HIV, or women who are immunocompromised (such as those who have received solid organ transplants).

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All ACOG references to HPV testing are for high-risk HPV testing only. Tests for low-risk HPV should not be performed.

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Routine screening is defined as screening every 5 years using cotesting (preferred) or every 3 years using cytology alone (acceptable).
Women older than age 65 years who have never been screened, women with limited access to care, minority women, and women from countries where screening is not available may be less likely to meet the criteria for adequate prior screening.

Unless the hysterectomy was done as a treatment for cervical pre-cancer or cancer.

And no history of CIN2 or higher in the past 20 years.

Women should continue to be screened if they have had a total hysterectomy and have a history of CIN 2 or higher in the past 20 years or cervical cancer ever. Continued screening for 20 years is recommended in women who still have a cervix and a history of CIN 2 or higher. Therefore, screening with cytology alone every 3 years for 20 years after the initial post-treatment surveillance for women with a hysterectomy is reasonable (Level B evidence).

2002 guidelines statement: The ACS and others should educate women, particularly teens and young women, that a pelvic exam does not equate to a cytology test and that women who may not need a cytology test still need regular health care visits including gynecologic care. Women should discuss the need for pelvic exams with their providers. Saslow D, Runowicz CD, Solomon D, et al. American Cancer Society Guideline for the Early Detection of Cervical Neoplasia and Cancer. CA Cancer J Clin 2002; 52:342–362.

The bimanual pelvic examination is usually conducted annually in part to screen for ovarian cancer, although its effectiveness and harms are not well known and were not a focus of this review. No randomized trial has assessed the role of the bimanual pelvic examination for cancer screening. In the PLCO Trial, bimanual examination was discontinued as a screening strategy in the intervention arm because no cases of ovarian cancer were detected solely by this method and a high proportion of women underwent bimanual examination with ovarian palpation in the usual care arm. *ACOG Committee Opinion No. 534: Well-Woman Visit. Committee on Gynecologic Practice. Obstet Gynecol. 2012;120(2)1:421–24. doi: 10.1097/AOG.0b013e3182680517.*

For women aged ≥21 years, annual pelvic examination is a routine part of preventive care even if they do not need cervical cytology screening, but also lacks data to support a specific time frame or frequency of such examinations. The decision to receive an internal examination can be left to the patient if she is asymptomatic and has undergone a total hysterectomy and bilateral salpingo-oophorectomy for benign indications, and is of average risk.

References


## Cervical Cancer Screening Guidelines (table 2)

<table>
<thead>
<tr>
<th>Guideline committee</th>
<th>American Cancer Society (ACS)</th>
<th>U.S. Preventive Services Task Force (USPSTF)</th>
<th>American College of Obstetricians and Gynecologists (ACOG)</th>
<th>Society of Gynecologic Oncology (SGO) and the American Society for Colposcopy and Cervical Pathology (ASCCP): Interim clinical guidance for primary high-risk HPV testing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Methods used to analyze the evidence</td>
<td>ACS, American Society for Colposcopy and Cervical Pathology, and American Society for Clinical Pathology convened an expert panel.</td>
<td>16 volunteer members who are nationally recognized experts in prevention, evidence-based medicine, and primary care.</td>
<td>ACOG Committee on Practice Bulletins-Gynecology.²</td>
<td>13 experts including representatives from the Society of Gynecologic Oncology, American Society for Colposcopy and Cervical Pathology, and other committees convened an interim guidance panel.</td>
</tr>
<tr>
<td>Methods used to formulate recommendations</td>
<td>Panel is divided into six working groups to develop recommendations based on systematic review of evidence.</td>
<td>Recommendations are based on a systematic review of existing peer-reviewed evidence.</td>
<td>Review of published meta-analyses and systematic review. Analysis of available evidence. When reliable research not available, consulted with experts.</td>
<td>Literature review, review of data from the FDA registration study, and expert opinion.</td>
</tr>
<tr>
<td>Definitions of level of recommendation or evidence assigned</td>
<td>Not applicable.</td>
<td>A recommendation: The USPSTF recommends the service. There is high certainty that the net benefit is substantial.²</td>
<td>Level A evidence: recommendations are based on good and consistent scientific evidence.</td>
<td>Not applicable.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>B recommendation: The USPSTF recommends the service. There is high certainty that the net benefit is moderate or there is moderate certainty that the net benefit is moderate to substantial.²</td>
<td>Level B evidence: recommendations are based on limited or inconsistent scientific evidence.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>C recommendation: The USPSTF recommends selectively offering or providing this service to individual patients based on professional judgment and patient preferences. There is at least moderate certainty that the net benefit is small.²</td>
<td>Level C evidence: based primarily on consensus and expert opinion.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>C recommendation: The USPSTF recommends against the service. There is moderate or high certainty that the service has no net benefit or that the harms outweigh the benefits.²</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>I statement: The USPSTF concludes that the current evidence is insufficient to assess the balance of benefits and harms of the service. Evidence is lacking, of poor quality, or conflicting, and the balance of benefits and harms cannot be determined.²</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Source of funding</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Cancer Society (ACS), American Society for Clinical Pathology, and American Society for Colposcopy and Cervical Pathology</td>
<td>United States government</td>
<td>American College of Obstetricians and Gynecologists (ACOG)</td>
<td>Society of Gynecologic Oncology (SGO) and the American Society for Colposcopy and Cervical Pathology (ASCCP): Interim clinical guidance for primary high-risk HPV testing</td>
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</table>

<table>
<thead>
<tr>
<th>Disclosures of conflict</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disclosures can be found in the document.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reference</th>
</tr>
</thead>
</table>

*These are the USPSTF grade definitions used to determine the recommendations for the 2012 guidelines.

Individual members of the committees were not identified and no comment was made about conflicts of interest. (Volerman A and Cifu AS. Cervical cancer screening. JAMA 2014;312(21):2279-80. doi: 10.1001/jama.2014.14992)
Eligibility Determination and Billing

1. Eligibility Determination
   • Eligibility is determined at the clinic site. To answer questions about eligibility, use the Eligibility Guidelines and the Income Guidelines for Screening Eligibility.
   • Call AWC! 1-800-738-2301 if there are special circumstances.
   • Each clinic keeps a supply of the forms (Visit Form, Mammogram Summary, Pap/HPV Summary).

2. Eligibility Form (complete every time woman has an AWC! service)
   • Visit Form
     • The woman needs to complete page one of the Visit Form
     • The woman gives the visit form back to clinic staff in charge of AWC! Forms – they review the form for completeness. Checking each given answer, age, income and woman’s signature. Clinic then completes ALL of page two
     • The woman proceeds to have the clinical breast exam, pelvic exam (included in office visit charges) and, perhaps a pap/HPV test.

3. Clinic Test Report
   • Mammogram Summary Form
     • If a woman is age eligible for a mammogram, between 40-64, an appointment is set up with the radiology/mammogram facility following the woman’s clinic visit. The Mammogram Summary Form is mailed to the radiology facility with the patient’s name, date of birth, date of service and the same encounter as the Visit Form. Another option is to have the woman take the form with her to her mammogram appointment. After the woman has had her mammogram, the radiology facility mails the completed Mammogram Summary Form to Pierre and the bill is mailed to the PO Box in Sioux Falls.

   Note: If the form is not given to the mammogram facility, they have no way of knowing to bill AWC! and problems could arise.

   • Pap/HPV Summary Form
     • The Pap/HPV Summary Form is sent to the lab with the specimen. If a requisition form is sent to the Lab, it must state, "Bill - All Women Count!" The form needs to have the woman’s name, date of birth, date of service and same encounter number as the Visit Form. The lab mails the completed form to Pierre and the bill to the PO Box in Sioux Falls.

     Note: Pap tests are covered every three years or every five years with HPV co testing.

   • Red SCREENING MRI Summary Form
     • If a woman is HIGH RISK for breast cancer a screening MRI may be ordered. The woman must have one or more of these conditions to qualify for the MRI, BRCA mutation, a first degree relative who is a BRCA carrier, a lifetime risk of 20-25% or greater as defined by risk assessment models, radiation treatment to the chest between the ages 10-30, or personal or family history of genetic syndromes.
The MRI Summary Form is ordered AFTER authorization is given. The clinic or radiology facility completes the MRI Summary Form with the patient’s name, date of birth, date of service and the same encounter as the Visit Form.

4. Encounter Numbers

- Each AWC! site has their own set of encounter numbers. These numbers identify both the clinic and the individual woman’s visit. The same encounter number needs to be placed on both sides of the Visit Form and once on the Pap/HPV Summary and Mammogram Summary for each individual visit.
- Rule for encounter numbers – one set of numbers per woman per visit. Do not save unused encounter numbers. You are given extra numbers and you won’t use all of them; please toss any remaining numbers. Numbers should NEVER be used more than one time.
- You can order more encounter numbers by calling 1-800-738-2301 or complete the supply order form. See Appendix G.

5. Mailing the forms

All the forms – Visit Form, Pap/HPV Summary, Mammogram Summary and the MRI Summary are mailed to:

All Women Count!
South Dakota Department of Health
615 East 4th Street
Pierre, SD  57501

6. Billing for Services

Completing the HCFA 1500 or UB 92

- **HCFA:** Box 1a on the HCFA needs a social security number
  Box 11 needs this identifier number – DD11873
- **UB92:** Field 60 needs a social security number
  Field 64 needs the identifier DD11873

**Electronic Billing is available by contacting Dakotacare at 605-334-4000**

The facility billing office mails billing on (HCFA 1500 or UB 92) to:

All Women Count!
South Dakota Department of Health
PO Box 1506
Sioux Falls, SD  57101-1506
APPENDIX D

WORKFLOW FORM

Use this form to guide your staff through the AWC! form process

OFFICE VISIT
1. Where are forms kept?
2. Who keeps forms and encounter numbers?

VISIT FORM
- Woman fills out form
- Verify and sign eligibility section
- Fill out page 2 of Visit Form

PAP/HPV SUMMARY with specimen
- Send to pap lab

MAMMOGRAM SUMMARY
- Send to facility

FOLLOW UP REPORTS
1. Who is the contact for follow up reports?

BILLING
- Billing form filled out
- HCFA or UB92 sent
- Paid, Check sent to clinic by Dakotacare Administrators

Sent to clinic from Pierre

Only required for abnormal tests
(Reports are sent to the clinic after an abnormal test to make sure participants have had diagnostic tests to rule out cancer. Information on the form includes procedure, date and result.)
### ALL WOMEN COUNT! PROGRAM
### PAYMENT SCHEDULE OF ALLOWED SERVICES BY CPT CODE
### EFFECTIVE February 1, 2020

<table>
<thead>
<tr>
<th>CPT CODE</th>
<th>SERVICE DESCRIPTION</th>
<th>Medicare B rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>00400</td>
<td>Anesthesia for procedures on the anterior trunk and perineum</td>
<td>Per ABU</td>
</tr>
<tr>
<td>00940</td>
<td>Anesthesia for vaginal procedures (including biopsy of labia, vagina, cervix or endometrium); not otherwise specified</td>
<td>Per ABU</td>
</tr>
<tr>
<td>10004</td>
<td>Fine needle aspiration biopsy without imaging guidance, each additional lesion</td>
<td>$50.90</td>
</tr>
<tr>
<td>10005</td>
<td>Fine needle aspiration biopsy including ultrasound guidance, first lesion</td>
<td>$129.48</td>
</tr>
<tr>
<td>10006</td>
<td>Fine needle aspiration biopsy including ultrasound guidance, each additional lesion</td>
<td>$59.30</td>
</tr>
<tr>
<td>10007</td>
<td>Fine needle aspiration biopsy including fluoroscopic guidance, first lesion</td>
<td>$300.13</td>
</tr>
<tr>
<td>10008</td>
<td>Fine needle aspiration biopsy including fluoroscopic guidance, each additional lesion</td>
<td>$170.13</td>
</tr>
<tr>
<td>10021</td>
<td>Fine needle aspiration without imaging guidance</td>
<td>$98.09</td>
</tr>
<tr>
<td>19000</td>
<td>Puncture Aspiration of Cyst of Breast</td>
<td>$109.73</td>
</tr>
<tr>
<td>19001</td>
<td>Aspiration, each additional Cyst</td>
<td>$27.01</td>
</tr>
</tbody>
</table>
| 19081    | Breast biopsy, with placement of localization device and imaging of biopsy specimen, percutaneous; stereotactic guidance; first lesion | **$618.49**  
DO NOT use in conjunction with 19281-19286 |
| 19082    | Breast biopsy, with placement of localization device and imaging of biopsy specimen, percutaneous; stereotactic guidance; each additional lesion | **$500.88**  
DO NOT use in conjunction with 19281-19286 |
| 19083    | Breast biopsy, with placement of localization device and imaging of biopsy specimen, percutaneous; ultrasound guidance; first lesion | **$612.00**  
DO NOT use in conjunction with 19281-19286 |
| 19084    | Breast biopsy, with placement of localization device and imaging of biopsy specimen, percutaneous; ultrasound guidance; each additional lesion | **$487.85**  
DO NOT use in conjunction with 19281-19286 |
| 19100    | Biopsy of Breast; Needle Core | $151.95 |
| 19101    | Biopsy of Breast; Incisional | $330.30 |
| 19120    | Excision of Cyst, Fibroadenoma, or Other Benign or Malignant Tumor Aberrant Breast Tissue, Duct Lesion or Nipple Lesion (except 19140) | **$492.32** |
| 19125    | Excision of Breast Lesion Identified by Preoperative Placement of Radiological Marker; Single Lesion | **$542.52** |
| 19126    | Excision, Each Additional Lesion | **$153.39** |
| 19281    | Placement of breast localization device, percutaneous; mammographic guidance; first lesion  
DO NOT use in conjunction with 19081-19084 | **$247.90** |
| 19282    | Placement of breast localization device, percutaneous; mammographic guidance; each additional lesion  
DO NOT use in conjunction with 19081-19084 | **$175.51** |
| 19283    | Placement of breast localization device, percutaneous; stereotactic guidance; first lesion  
DO NOT use in conjunction with 19081-19084 | **$275.00** |
| 19284    | Placement of breast localization device, percutaneous; stereotactic guidance; each additional lesion  
DO NOT use in conjunction with 19081-19084 | **$210.19** |
| 19285    | Placement of breast localization device, percutaneous; ultrasound guidance; first lesion  
DO NOT use in conjunction with 19081-19084 | **$464.79** |
| 19286    | Placement of breast localization device, percutaneous; ultrasound guidance; each additional lesion  
DO NOT use in conjunction with 19081-19084 | **$397.82** |
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>57452</td>
<td>Colposcopy without Biopsy</td>
<td>$119.04</td>
</tr>
<tr>
<td>57454</td>
<td>Colposcopy with Directed Cervical Biopsy</td>
<td>$161.54</td>
</tr>
<tr>
<td>57455</td>
<td>Colposcopy with biopsy(s) of the cervix</td>
<td>$153.17</td>
</tr>
<tr>
<td>57456</td>
<td>Colposcopy with endocervical curettage</td>
<td>$144.11</td>
</tr>
<tr>
<td>57460</td>
<td>Colposcopy with loop electrode biopsy(s) of the cervix</td>
<td>$306.83</td>
</tr>
<tr>
<td>57461</td>
<td>Colposcopy with loop electrode conization of the cervix</td>
<td>$343.17</td>
</tr>
<tr>
<td>57500</td>
<td>Biopsy, single or multiple, or local excision of lesion, with or without fulguration</td>
<td>$143.99</td>
</tr>
<tr>
<td>57505</td>
<td>Endocervical curettage (not done as part of a dilation and curettage).</td>
<td>$129.07</td>
</tr>
<tr>
<td>57520</td>
<td>Conization of cervix, with or without fulguration, with or without dilation and curettage; with or without repair; cold knife or laser.</td>
<td>$331.73</td>
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<td>57522</td>
<td>Loop electrode excision</td>
<td>$284.74</td>
</tr>
<tr>
<td>76098-YN</td>
<td>Radiological Examination, Surgical Specimen</td>
<td>$42.98</td>
</tr>
<tr>
<td>76098-TC</td>
<td>Radiological Examination, Surgical Specimen</td>
<td>$27.20</td>
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<tr>
<td>76098-26</td>
<td>Radiological Examination, Surgical Specimen</td>
<td>$15.78</td>
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<tr>
<td>76641-YN</td>
<td>Ultrasound, complete, examination of breast including axilla, unilateral</td>
<td>$108.08</td>
</tr>
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<td>76641-TC</td>
<td>Ultrasound, complete examination of breast including axilla, unilateral</td>
<td>$71.59</td>
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<tr>
<td>76641-26</td>
<td>Ultrasound, complete examination of breast including axilla, unilateral</td>
<td>$36.49</td>
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<tr>
<td>76642-YN</td>
<td>Ultrasound, limited examination of breast including axilla, unilateral</td>
<td>$88.23</td>
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<td>76642-TC</td>
<td>Ultrasound, limited examination of breast including axilla, unilateral</td>
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</tr>
<tr>
<td>76642-26</td>
<td>Ultrasound, limited examination of breast including axilla, unilateral</td>
<td>$33.96</td>
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<tr>
<td>76942-YN</td>
<td>Ultrasound Guidance Needle Biopsy</td>
<td>$57.55</td>
</tr>
<tr>
<td>76942-TC</td>
<td>Ultrasound Guidance Needle Biopsy</td>
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<tr>
<td>76942-26</td>
<td>Ultrasound Guidance Needle Biopsy</td>
<td>$31.80</td>
</tr>
<tr>
<td>77048-YN</td>
<td>Magnetic resonance imaging (MRI), breast, including CAD, with and without contrast, unilateral CALL PROGRAM BEFORE ORDERING / PREAUTHORIZATION PROCESS INVOLVED Used for screening high risk women only.</td>
<td>$391.95</td>
</tr>
<tr>
<td>77048-TC</td>
<td>Magnetic resonance imaging (MRI), breast, including CAD, with and without contrast, unilateral CALL PROGRAM BEFORE ORDERING / PREAUTHORIZATION PROCESS INVOLVED Used for screening high risk women only.</td>
<td>$286.82</td>
</tr>
<tr>
<td>77048-26</td>
<td>Magnetic resonance imaging (MRI), breast, including CAD, with and without contrast, unilateral CALL PROGRAM BEFORE ORDERING / PREAUTHORIZATION PROCESS INVOLVED Used for screening high risk women only.</td>
<td>$105.13</td>
</tr>
<tr>
<td>77049-YN</td>
<td>Magnetic resonance imaging (MRI), breast, including CAD, with and without contrast, bilateral CALL PROGRAM BEFORE ORDERING / PREAUTHORIZATION PROCESS INVOLVED Used for screening high risk women only.</td>
<td>$400.88</td>
</tr>
<tr>
<td>77049-TC</td>
<td>Magnetic resonance imaging (MRI), breast, including CAD, with and without contrast, bilateral CALL PROGRAM BEFORE ORDERING / PREAUTHORIZATION PROCESS INVOLVED Used for screening high risk women only.</td>
<td>$285.73</td>
</tr>
<tr>
<td>77049-26</td>
<td>Magnetic resonance imaging (MRI), breast, including CAD, with and without contrast, bilateral CALL PROGRAM BEFORE ORDERING / PREAUTHORIZATION PROCESS INVOLVED Used for screening high risk women only.</td>
<td>$115.14</td>
</tr>
<tr>
<td>Code</td>
<td>Service Description</td>
<td>Price</td>
</tr>
<tr>
<td>----------</td>
<td>-------------------------------------------------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>77063-YN</td>
<td>Screening Breast Tomosynthesis Bilateral (List Separately in addition to code for primary procedure G0202 or 77057)</td>
<td>$55.25</td>
</tr>
<tr>
<td>77063-TC</td>
<td>Screening Breast Tomosynthesis Bilateral (List Separately in addition to code for primary procedure G0202 or 77057)</td>
<td>$25.26</td>
</tr>
<tr>
<td>77063-26</td>
<td>Screening Breast Tomosynthesis Bilateral (List Separately in addition to code for primary procedure G0202 or 77057)</td>
<td>$29.99</td>
</tr>
<tr>
<td>77065-YN</td>
<td>Diagnostic Mammogram, including CAD when performed, Unilateral</td>
<td>$133.05</td>
</tr>
<tr>
<td>77065-TC</td>
<td>Diagnostic Mammogram, including CAD when performed, Unilateral (Technical/Facility Only)</td>
<td>$94.33</td>
</tr>
<tr>
<td>77065-26</td>
<td>Diagnostic Mammogram, including CAD when performed, Unilateral (Professional Only)</td>
<td>$40.72</td>
</tr>
<tr>
<td>77066-YN</td>
<td>Diagnostic Mammogram, including CAD when performed, Bilateral</td>
<td>$170.42</td>
</tr>
<tr>
<td>77066-TC</td>
<td>Diagnostic Mammogram, including CAD when performed, Bilateral (Technical/Facility Only)</td>
<td>$120.31</td>
</tr>
<tr>
<td>77066-26</td>
<td>Diagnostic Mammogram, including CAD when performed, Bilateral (Professional Only)</td>
<td>$50.11</td>
</tr>
<tr>
<td>77067-YN</td>
<td>Screening Mammogram, including CAD when performed, Bilateral (Professional Only)</td>
<td>$137.94</td>
</tr>
<tr>
<td>77067-TC</td>
<td>Screening Mammogram, including CAD when performed, Bilateral (Technical/Facility Only)</td>
<td>$99.74</td>
</tr>
<tr>
<td>77067-26</td>
<td>Screening Mammogram, including CAD when performed, Bilateral (Professional Only)</td>
<td>$38.20</td>
</tr>
<tr>
<td>G0279-YN</td>
<td>Diagnostic Breast Tomosynthesis (List Separately in addition to code for primary procedure 77065 or 77066)</td>
<td>$55.25</td>
</tr>
<tr>
<td>G0279-TC</td>
<td>Diagnostic Breast Tomosynthesis (List Separately in addition to code for primary procedure 77065 or 77066)</td>
<td>$25.26</td>
</tr>
<tr>
<td>G0279-26</td>
<td>Diagnostic Breast Tomosynthesis (List Separately in addition to code for primary procedure 77065 or 77066)</td>
<td>$29.99</td>
</tr>
<tr>
<td>87624</td>
<td>Human Papillomavirus, High Risk Types</td>
<td>$35.09</td>
</tr>
<tr>
<td>87625</td>
<td>Human Papillomavirus, Genotyping High Risk 16 and 18 only: reimbursable if used for screening in conjunction with Pap testing or for follow-up of an abnormal Pap result or surveillance as per ASCCP guidelines.</td>
<td>$40.55</td>
</tr>
<tr>
<td>88141</td>
<td>PAP- Cytopathology Smear, Cervical or Vaginal Requiring Interpretation by a Physician</td>
<td>$26.12</td>
</tr>
<tr>
<td>88142</td>
<td>PAP -Cytopathology, cervical or vaginal collected in preservative fluid, automated thin layer preparation; manual screening under physician supervision</td>
<td>$20.26</td>
</tr>
<tr>
<td>88143</td>
<td>PAP- Cytopathology, cervical or vaginal, collected in preservative fluid, automated thin layer preparation; manual screening and rescreening under physician supervision</td>
<td>$23.04</td>
</tr>
<tr>
<td>88164</td>
<td>PAP- Cytopathology Smear, Cervical or Vaginal, TBS, Technician</td>
<td>$15.12</td>
</tr>
<tr>
<td>88165</td>
<td>Cytopathology (conventional Pap test), slides cervical or vaginal reported in Bethesda System, manual screening and rescreening under physician supervision</td>
<td>$15.12</td>
</tr>
<tr>
<td>88172-YN</td>
<td>Evaluation of Fine Needle Aspiration with or without Preparation of Smears - Immediate Cytohistologic Study</td>
<td>$56.57</td>
</tr>
<tr>
<td>88172-TC</td>
<td>Evaluation of Fine Needle Aspiration (Technical/Facility Only)</td>
<td>$19.26</td>
</tr>
<tr>
<td>88172-26</td>
<td>Evaluation of Fine Needle Aspiration (Professional Only)</td>
<td>$37.31</td>
</tr>
<tr>
<td>88173-YN</td>
<td>Interpretation and Report of Fine Needle Aspiration (Professional Only)</td>
<td>$156.21</td>
</tr>
<tr>
<td>88173-TC</td>
<td>Interpretation and Report of Fine Needle Aspiration (Technical/Facility Only)</td>
<td>$82.91</td>
</tr>
<tr>
<td>88173-26</td>
<td>Interpretation and Report of Fine Needle Aspiration (professional only)</td>
<td>$73.30</td>
</tr>
<tr>
<td>88174</td>
<td>PAP- Cytopathology, cervical or vaginal, collected in preservative fluid, automated thin layer preparation; screening by automated system, under physician supervision</td>
<td>$25.37</td>
</tr>
<tr>
<td>88175</td>
<td>PAP- Cytopathology, cervical or vaginal, collected in preservative fluid, automated thin layer preparation; screening by automated system and manual rescreening, under physician supervision.</td>
<td>$26.61</td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Price</td>
</tr>
<tr>
<td>----------</td>
<td>-----------------------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>88305-YN</td>
<td>Surgical Pathology/Biopsy Lab</td>
<td>$71.00</td>
</tr>
<tr>
<td>88305-TC</td>
<td>Surgical Pathology/Biopsy Lab (Technical/Facility Only)</td>
<td>$31.89</td>
</tr>
<tr>
<td>88305-26</td>
<td>Surgical Pathology/Biopsy Lab (Professional Only)</td>
<td>$39.11</td>
</tr>
<tr>
<td>88307-YN</td>
<td>Surgical Pathology, gross and microscopic examination requiring microscopic evaluation of surgical margins</td>
<td>$280.13</td>
</tr>
<tr>
<td>88307-TC</td>
<td>Surgical Pathology, gross and microscopic examination requiring microscopic evaluation of surgical margins (Technical/Facility Only)</td>
<td>$194.20</td>
</tr>
<tr>
<td>88307-26</td>
<td>Surgical Pathology, gross and microscopic examination requiring microscopic evaluation of surgical margins (Professional Only)</td>
<td>$85.93</td>
</tr>
<tr>
<td>88331-YN</td>
<td>Pathology consultation during surgery, first tissue block, with frozen section(s), single specimen.</td>
<td>$99.64</td>
</tr>
<tr>
<td>88331-TC</td>
<td>Pathology consultation, (Technical/Facility Only)</td>
<td>$34.78</td>
</tr>
<tr>
<td>88331-26</td>
<td>Pathology consultation, (Professional Only)</td>
<td>$64.87</td>
</tr>
<tr>
<td>88332-YN</td>
<td>Pathology consultation during surgery, each additional tissue block with frozen section(s)</td>
<td>$55.12</td>
</tr>
<tr>
<td>88332-TC</td>
<td>Pathology consultation during surgery, each additional tissue block with frozen section(s) (Technical/Facility Only)</td>
<td>$22.87</td>
</tr>
<tr>
<td>88332-26</td>
<td>Pathology consultation during surgery, each additional tissue block with frozen section(s) (Professional Only)</td>
<td>$32.25</td>
</tr>
<tr>
<td>88341-YN</td>
<td>Immunohistochemistry or immunocytochemistry, per specimen; initial single antibody stain procedure</td>
<td>$93.97</td>
</tr>
<tr>
<td>88341-TC</td>
<td>Immunohistochemistry or immunocytochemistry, per specimen; initial single antibody stain procedure (Technical/Facility Only)</td>
<td>$64.60</td>
</tr>
<tr>
<td>88341-26</td>
<td>Immunohistochemistry or immunocytochemistry, per specimen; initial single antibody stain procedure (Professional Only)</td>
<td>$29.37</td>
</tr>
<tr>
<td>88342-YN</td>
<td>Immunohistochemistry or immunocytochemistry, per specimen; each additional single antibody stain procedure (List separately in addition to code for primary procedure)</td>
<td>$106.73</td>
</tr>
<tr>
<td>88342-TC</td>
<td>Immunohistochemistry or immunocytochemistry, per specimen; each additional single antibody stain procedure (List separately in addition to code for primary procedure)</td>
<td>$70.15</td>
</tr>
<tr>
<td>88342-26</td>
<td>Immunohistochemistry or immunocytochemistry, per specimen; each additional single antibody stain procedure (List separately in addition to code for primary procedure)</td>
<td>$36.58</td>
</tr>
<tr>
<td>88360-YN</td>
<td>Morphometric analysis, tumor immunohistochemistry, per specimen; manual</td>
<td>$126.94</td>
</tr>
<tr>
<td>88360-TC</td>
<td>Morphometric analysis, tumor immunohistochemistry, per specimen; manual</td>
<td>$83.14</td>
</tr>
<tr>
<td>88360-26</td>
<td>Morphometric analysis, tumor immunohistochemistry, per specimen; manual</td>
<td>$43.80</td>
</tr>
<tr>
<td>88361-YN</td>
<td>Morphometric analysis, tumor immunohistochemistry, per specimen; using computer-assisted technology</td>
<td>$128.74</td>
</tr>
<tr>
<td>88361-TC</td>
<td>Morphometric analysis, tumor immunohistochemistry, per specimen; using computer-assisted technology</td>
<td>$82.42</td>
</tr>
<tr>
<td>88361-26</td>
<td>Morphometric analysis, tumor immunohistochemistry, per specimen; using computer-assisted technology</td>
<td>$46.33</td>
</tr>
<tr>
<td>99156</td>
<td>Conscious sedation anesthesia 10-20 minutes for individuals 5 years or older</td>
<td>$76.70</td>
</tr>
<tr>
<td>99157</td>
<td>Conscious sedation anesthesia for each additional 15 minutes</td>
<td>$63.27</td>
</tr>
<tr>
<td>99201</td>
<td>OFFICE VISIT-New Patient; history, exam, straightforward decision-making; 10 minutes</td>
<td>$45.42</td>
</tr>
<tr>
<td>99202</td>
<td>OFFICE VISIT- New Patient; expanded history, exam, straightforward decision-making; 20 minutes</td>
<td>$75.18</td>
</tr>
<tr>
<td>99203</td>
<td>OFFICE VISIT- New Patient; detailed history, exam, straightforward decision-making; 30 minutes</td>
<td>$106.39</td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Rate</td>
</tr>
<tr>
<td>---------</td>
<td>-----------------------------------------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>99204</td>
<td>Office / Outpatient Visit/ decision making moderate complexity</td>
<td>$162.08</td>
</tr>
<tr>
<td></td>
<td>New SURGICAL CONSULT ONLY</td>
<td></td>
</tr>
<tr>
<td>99205</td>
<td>Office / Outpatient Visit / decision making high complexity</td>
<td>$204.74</td>
</tr>
<tr>
<td></td>
<td>New SURGICAL CONSULT ONLY</td>
<td></td>
</tr>
<tr>
<td>99211</td>
<td>OFFICE VISIT- Established Patient; evaluation and management, may not require presence of physician; 5 minutes</td>
<td>$23.23</td>
</tr>
<tr>
<td>99212</td>
<td>OFFICE VISIT- Established Patient; history, exam, straightforward decision making 10 minutes</td>
<td>$45.05</td>
</tr>
<tr>
<td>99213</td>
<td>OFFICE VISIT- Established Patient; expanded history, exam, straightforward decision making; 15 minutes</td>
<td>$74.32</td>
</tr>
<tr>
<td>99214</td>
<td>OFFICE VISIT- Established Patient; detailed history, exam, moderately complex decision making; 25 minutes</td>
<td>$107.93</td>
</tr>
<tr>
<td>99385</td>
<td>OFFICE VISIT-New Patient; initial comprehensive preventive medicine evaluation and management; history, exam, counseling/guidance, risk factor reduction; ordering appropriate immunization, lab procedures, etc.; 30-39 years</td>
<td>$74.32</td>
</tr>
<tr>
<td>99386</td>
<td>OFFICE VISIT- Same as 99385, but 40-64 years of age</td>
<td>$74.32</td>
</tr>
<tr>
<td>99395</td>
<td>OFFICE VISIT- Periodic comprehensive preventive medicine evaluation and management; history, examination, counseling/guidance; risk factor reduction; ordering appropriate immunization, lab procedures, etc.; 30-39 years</td>
<td>$74.32</td>
</tr>
<tr>
<td>99396</td>
<td>OFFICE VISIT- Same as 99395, but 40-64 years of age</td>
<td>$74.32</td>
</tr>
</tbody>
</table>
Welcome to All Women Count!  
800-738-2301

South Dakota’s Breast and Cervical Cancer Screening Program
www.getscreened.sd.gov

The All Women Count! Program is federally funded through the Centers for Disease Control. It is NOT private insurance. Please keep this card in your wallet and show it to your provider.

**BREAST and CERVICAL SCREENING SERVICES**

<table>
<thead>
<tr>
<th>COVERED: Ages 30 - 64</th>
<th>NOT COVERED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Visit</td>
<td>Diagnostic Breast MRI</td>
</tr>
<tr>
<td>Clinical Breast Exam (CBE)</td>
<td>BRCA Testing</td>
</tr>
<tr>
<td>Screening Mammogram (age 40-64)</td>
<td>X-Ray</td>
</tr>
<tr>
<td>Screening MRI for High Risk Women (with preauthorization)</td>
<td>HIV Testing</td>
</tr>
<tr>
<td>Pap Test</td>
<td>STD Testing/Screening</td>
</tr>
<tr>
<td>Primary HPV Testing</td>
<td>Wet Mount</td>
</tr>
</tbody>
</table>

Covered diagnostic services after screening in All Women Count!

| Diagnostic Mammogram (age 30-39 with preauthorization) |
| Breast Ultrasound |
| Breast Biopsy |
| Colposcopy |
| LEEP |
| CONE |

If diagnosed with breast cancer, cervical cancer or cervical dysplasia you may be covered by a special South Dakota Medicaid treatment program which pays for cancer treatment. If you have questions or concerns about coverage please call us:

800-738-2301
www.getscreened.sd.gov
FREE MAMMOGRAM AND OFFICE VISIT*

WHEN YOU ENROLL IN THE ALL WOMEN COUNT! PROGRAM

*OFFER GOOD FOR INCOME-ELIGIBLE WOMEN AGES 40-64. WOMEN AGES 30-39 ARE ELIGIBLE WITH PREAPPROVAL.
CALL 1-800-738-2301

GETSCREENEDSD.ORG
All Women Count! covers the cost of breast and cervical cancer screenings for eligible women

Ask clinic staff about the All Women Count! Program today

Breast & Cervical Cancer Screening & Diagnostic Services

Covered: Ages 30-64
- Office Visit
- Clinical Breast Exam (CBE)
- Screening Mammograms (ages 40-64)
- Breast Screening MRI for High Risk Women
- Pap Test
- Primary HPV Testing
- Pap Test with HPV Co-Testing
- Cervical Biopsies
- Breast Biopsies
- Diagnostic Mammograms
- Diagnostic Breast Ultrasounds

Guidelines For Participation

**AGE**
- 30-64 for Cervical Cancer Screening
- 40-64 for Breast Cancer Screening

**INCOME**

<table>
<thead>
<tr>
<th>FAMILY SIZE</th>
<th>ANNUAL HOUSEHOLD INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$25,520</td>
</tr>
<tr>
<td>2</td>
<td>$34,480</td>
</tr>
<tr>
<td>3</td>
<td>$43,440</td>
</tr>
<tr>
<td>4</td>
<td>$52,400</td>
</tr>
<tr>
<td>5+</td>
<td>Call AWC! for information (1-800-738-2301)</td>
</tr>
</tbody>
</table>

2020 Income Guidelines
Income Guidelines Change Annually

Call your clinic today to schedule an appointment

Appointment Date/Time_______________________

Clinic/Location______________________________

https://getscreened.sd.gov/count/ January 2020
APPENDIX G

AWC! CLINICAL FORMS AND SUPPLIES ORDER FORM

Your Clinic Should Always Have Plenty of AWC! Forms Available
If you notice you’re running low, we’ve made ordering administrative forms from us easy. Simply use the link below to email us your complete order:

Please reorder Before you run out! Allow 2 weeks for forms, 2-3 weeks for encounter labels.

Call 1-800-738-2301, fax (605) 773-8104, or mail this form to:

All Women Count!
South Dakota Department of Health
615 East 4th Street
Pierre, SD  57501

AWC! Clinical Forms and Supply Order Form

Please reorder BEFORE you run out. Allow 2 weeks for forms and encounter labels.
Fill out form and click "Submit Form" or print and fax to 605-773-8104.

Quantity

_______ Visit Form (purple)

_______ PAP/HPV Summary Form (blue)

_______ Mammogram Summary (pink)

_______ Encounter Labels: Clinic’s 3 letter code _________ Last number used _________________

Mail to (include contact name):

__________________________

__________________________

__________________________

__________________________
1. **Resident: Do you have a South Dakota Address?**
   - **YES:** Proceed to #2
   - **NO:** STOP HERE - Call (800) 738-2301

2. **Age: Are you between the ages of 30 and 64?**
   - Under 30 not eligible. STOP HERE.
     (Refer to Family Planning Clinic for Pap test and clinical breast exam.)
   - 30 to 64 may be eligible for Pap smear exam. Proceed to #3.
   - 40 to 64 may be eligible for screening mammogram, in addition to a clinical breast exam and Pap smear. Proceed to #3.

3. **Do you have Medicare B or Medicaid?**
   - **YES:** STOP HERE - Not eligible
   - **NO:** Proceed to #4

4. **Do you have health insurance?**
   - **NO:** Proceed to #5
   - **YES:** Proceed to #5

5. **What is your household income?**
   - **Household income:** ____________
     Use pre-tax amount (For self-employed or famers: use household net taxable income after business expenses are deducted)
   - **Family size:** ____________

***Clinic Use Below:***
Compare with AWC Income Guidelines. **Appendix I**, if below income cutoff, she is eligible.
If she meets all of these criteria, tell her that she is eligible and refer her to a provider or schedule her for an appointment.
Eligibility is not dependent on insurance status. If a woman has insurance, the insurance company must be billed prior to AWC!. EOB must accompany all bills sent to AWC!.

**Age 30-39, requesting a mammogram:** AWC! pays for mammograms on women ages 30-39 **only** if they have a **documented** abnormal breast finding or if they have a biological first degree relative previously diagnosed with breast cancer. Must have pre-authorization from AWC! (800-738-2301). Please be prepared to do additional follow up if the mammogram comes back with a negative or benign result. Regardless if the mammogram is negative, a second diagnostic test needs done. An example is a breast ultrasound that can be done the same day. Another example is to recall the woman for a repeat clinical breast exam. The repeated office visit would be paid for by AWC!; however, a new Visit Form would need to be completed.

*Non-resident of South Dakota must be authorized – (800) 738-2301
2020 Cancer Screening Programs
South Dakota Department of Health
All Women Count! Program

Income Guidelines for Screening Eligibility

<table>
<thead>
<tr>
<th>Family Size</th>
<th>Annual Income</th>
<th>Monthly Income</th>
<th>Weekly Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$25,520</td>
<td>$2,127</td>
<td>$492</td>
</tr>
<tr>
<td>2</td>
<td>$34,480</td>
<td>$2,873</td>
<td>$663</td>
</tr>
<tr>
<td>3</td>
<td>$43,440</td>
<td>$3,620</td>
<td>$835</td>
</tr>
<tr>
<td>4</td>
<td>$52,400</td>
<td>$4,367</td>
<td>$1,008</td>
</tr>
<tr>
<td>5</td>
<td>$61,360</td>
<td>$5,113</td>
<td>$1,180</td>
</tr>
<tr>
<td>6</td>
<td>$70,320</td>
<td>$5,860</td>
<td>$1,352</td>
</tr>
<tr>
<td>7</td>
<td>$79,280</td>
<td>$6,607</td>
<td>$1,525</td>
</tr>
<tr>
<td>8</td>
<td>$88,240</td>
<td>$7,353</td>
<td>$1,697</td>
</tr>
<tr>
<td>9</td>
<td>$97,200</td>
<td>$8,100</td>
<td>$1,869</td>
</tr>
<tr>
<td>10</td>
<td>$106,160</td>
<td>$8,847</td>
<td>$2,042</td>
</tr>
<tr>
<td>11</td>
<td>$115,120</td>
<td>$9,593</td>
<td>$2,214</td>
</tr>
<tr>
<td>12</td>
<td>$124,080</td>
<td>$10,340</td>
<td>$2,386</td>
</tr>
<tr>
<td>13</td>
<td>$133,040</td>
<td>$11,087</td>
<td>$2,558</td>
</tr>
<tr>
<td>14</td>
<td>$142,000</td>
<td>$11,833</td>
<td>$2,731</td>
</tr>
<tr>
<td>15</td>
<td>$150,960</td>
<td>$12,580</td>
<td>$2,903</td>
</tr>
</tbody>
</table>

- Household combined income before taxes should be at or below levels listed for family size.
- Single income before taxes should be at or below levels listed for family size.
- Reminder: Use the purple Visit Form, pink Mammogram Summary and blue PAP/HPV Summary
- For further clarification, call the South Dakota Department of Health, All Women Count! Program at 1-800-738-2301.

February 1, 2020
APPENDIX K

MAMMOGRAM SUMMARY FORM

Patient name (Last, First, MI) ___________________________ DOB ___________________________

ALL WOMEN COUNT!
Breast and Cervical Cancer
Control Program
MAMMOGRAM SUMMARY
(800) 738-2301

A. TO BE COMPLETED BY MAMMOGRAPHY FACILITY

Facility where mammogram done: ___________________________ Radiology #: ___________________________

Mammogram date: ___________________________ month / day / year

Mammogram occurred: ☐ Stationary/In House ☐ Mobile Unit

B. RADIOLOGIST’S ASSESSMENT (To be completed by Radiologist)

<table>
<thead>
<tr>
<th>ACR ASSESSMENT CATEGORY</th>
<th>RECOMMENDATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ 0 Assessment is incomplete-need additional imaging evaluation</td>
<td>➔ Magnification views</td>
</tr>
<tr>
<td>☐ 1 Negative</td>
<td>➔ Mammogram in ___ year(s)</td>
</tr>
<tr>
<td>☐ 2 Benign finding</td>
<td>➔ Mammogram in ___ year(s)</td>
</tr>
<tr>
<td>☐ 3 Probably benign finding-short interval follow-up suggested</td>
<td>➔ Mammogram in ___ month(s)</td>
</tr>
<tr>
<td>☐ 4 Suspicious Abnormality-biopsy should be considered</td>
<td>➔ Surgical consult/biopsy</td>
</tr>
<tr>
<td>☐ 5 Highly suggestive of malignancy-appropriate action should be taken</td>
<td>➔ Surgical consult/biopsy</td>
</tr>
</tbody>
</table>

COMMENTS:

Radiologist name (please print) ___________________________
Radiologist signature ___________________________ Date dictated ___________________________ month / day / year

Please return form immediately to:
All Women Count!
615 E. 4th St.
Pierre, SD 57501-1700

Jan 2019
Patient name (Last, First, MI) __________________________________________________________________________ DOB __________________________________________________________________________

ALL WOMEN COUNT! Breast and Cervical Cancer Control Program
PAP/HPV SUMMARY Form
(800) 738-2301

Date Specimen collected: __ / __ / ______

A. PAP SMEAR INFORMATION (To be completed by cytotechnologist or pathologist)

Lab name: __________________________ Specimen #: __________________________

SPECIMEN TYPE: □ Conventional Pap smear □ Liquid based *(ThinPrep)*

SPECIMEN ADEQUACY
□ Satisfactory for evaluation □ Unsatisfactory *(If unsatisfactory, not covered)*

INTERPRETATION RESULTS
□ Negative for intraepithelial lesion or malignancy
□ Infection/Inflammation/Reactive Changes *(Beth 1991)*
□ Atypical squamous cell of undetermined significance *(ASC-US)*
□ Low Grade SIL *(including HPV changes)*
□ Atypical squamous cells cannot exclude HSIL *(ASC-H)* *(Beth 2001)*
□ High Grade SIL
□ Squamous Cell Carcinoma
□ Atypical Glandular Cells *(Beth 2014)*
□ Adenocarcinoma in Situ *(AIS)* *(Beth 2014)*
□ Adenocarcinoma *(Beth 2014)*
□ Other
□ Endometrial cells *(in women > 40 yr old)*

B. HUMAN PAPILLOMAVIRUS

HPV Test Date: ___________ HPV Test Reason: □ Co-Test or Screening □ Reflex □ Test Not Done

HPV Test Result:
□ Positive with genotyping not done
□ Negative
□ Positive with positive genotyping *(types 16 or 18)*
□ Positive with negative genotyping *(positive HPV, but not types 16 or 18)*

COMMENTS:

Pathologist name __________________________________________________________________________ Date Reported __ / __ / ______

Please return form immediately to:
All Women Count!
615 E. 4th St.
Pierre, SD 57501-1700

Jan 2019
Use this form when informing another facility that the patient is a participant in AWC!. The woman will be receiving program covered services and should not receive a bill.

Billing Information Form
Please bill the AWC! program for the services provided to this patient:

Name ________________________________________________________________

Mammogram __________________________________________________________

Breast Diagnostic Services _____________________________________________

Pap Smear _____________________________________________________________

Cervical Diagnostic Services ___________________________________________

Please send bill on the universal billing form to:

All Women Count!
South Dakota Department of Health
PO Box 1506
Sioux Falls, SD 57101-1506
Group # DD11873
APPENDIX N

FREQUENTLY USED AWC! DENIAL REASONS

If You See Other Reasons Please Call AWC!. (1-800-738-2301)

**01 Charges exceed our fee schedule or maximum allowable amount**

*Means:* Amount of payment is more than the Medicare B rate and the remainder must be written off.

**02 Charges previously processed, refer to your prior explanation of benefits statement**

*Means:* The claim was sent to AWC! more than one time.

*REMINDER:* Please wait for a claim to pay or deny before resubmitting.

**08 Charges paid or payable by other carrier**

*Means:* Woman has either Medicaid, Medicare or Private Health Insurance.

*REMINDER:* If a woman has Medicaid or Medicare they are not eligible for AWC!

**15 This service, supply or appliance is not covered**

*Means:* The diagnosis on the bill is not related to breast or cervical cancer screening or the procedure code billed does not appear on our CPT code listing sent to you in January of each year.

**16 Services prior to the effective date of coverage**

*Means:* The date of services was before her enrollment date on the women’s enrollment form.

**17 Services after termination of coverage**

*Means:* The woman has left the program and bills are dated after that date.

**18 This person is not covered**

*Means:* The woman has Medicaid or Medicare, does not meet age or income guidelines or she has not completed an enrollment form or return visit form for the current year.

**24 Information necessary to process this charge was requested and not received**

*Means:* A request for reports/summaries was sent to the lab, clinic or mammography facility and they were not sent to AWC!.

**324 Doesn’t meet Cervical Cancer Screening**

*Means:* The Pap smear was ordered and done too early or the woman had a hysterectomy without cervical cancer or cervical dysplasia present.

**336 Items must be written off**

*Means:* AWC! cannot pay for these services and the woman cannot be billed.
Instructions

1. **Enter each AWC! patient in the “All Women Count! Program Log”, after her visit.** If she has an abnormal breast exam or a Pap smear on that day, also enter her in the “Abnormal Pap/Colposcopy” log or the “Abnormal Breast Screening” log.

2. **Enter Pap and mammogram results in this log immediately upon receipt in your clinic.**
   
   2a. **If results are normal, this is where the process ends.** AWC! will notify the patient when she is due to return for routine screening.
   
   2b. **If results are abnormal, enter her in the appropriate Abnormal log.** Continue to track until her diagnostic workup and treatment are completed, and you have sent follow-up information to the AWC! Clinical Care Coordinator.

*NOTE: Please do not send copies to AWC! - they are for your use only.*
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<tr>
<th>Date</th>
<th>Name</th>
<th>Chart #</th>
<th>AWC</th>
<th>Encounter #</th>
<th>Clinician</th>
<th>Service</th>
<th>Pap</th>
<th>CBE</th>
<th>Mamm</th>
<th>Colpo</th>
<th>Liquid Based</th>
<th>Conventional</th>
<th>Pap</th>
<th>Mamogram</th>
<th>Results</th>
<th>Patient Notified</th>
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<td>Comments</td>
<td>Send F/U Report</td>
<td>Return Exam Date</td>
<td>Done F/U Rec. Date</td>
<td>Other Exam</td>
<td>Ultrasound</td>
<td>Repeat Mamm</td>
<td>F/U Recommended</td>
<td>Mamm Results Date</td>
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<td>Abnormal Breast Exam Date</td>
<td>Abnormal Breast #</td>
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<td>Chart #</td>
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AWC#: Abnormal Breast Screening Log
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<th>Rec.</th>
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Demographic Sheet: In order to have your facilities current and accurate information, please complete and return by fax to 605-773-8104 attention: Roberta or mail to South Dakota Department of Health All Women Count! Program 615 East 4th St, Pierre, SD 57501.

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<thead>
<tr>
<th>Facility Name</th>
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<th>City:</th>
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Mailing address if different

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<th>TAX ID</th>
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TAX ID

Services provided at your facility – **Mark all that apply.**
For direct service sites (clinics, hospitals)- on line next to service, list the facilities and labs used to process specimens and report results.

- [ ] Clinical Breast Exam
- [ ] Pap smears
- [ ] HPV
- [ ] Cervical Biopsy
- [ ] Mammogram
- [ ] Breast Ultrasound
- [ ] Breast Biopsy

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<thead>
<tr>
<th>Billing Contact*</th>
<th>Nursing (Care) Contact**</th>
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<tbody>
<tr>
<td>Name</td>
<td>Name</td>
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<td>Phone</td>
<td>Phone</td>
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<td>Email</td>
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<tr>
<th>Administrative Contact***</th>
<th>Medical Records****</th>
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<tbody>
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<td>Name</td>
<td>Name</td>
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<td>Phone</td>
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<td>Email</td>
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* Billing Contact is the person that would send all claims to AWC!
** Nursing (Care) Contact is a nurse or staff person familiar with professional standards
*** Administrative Contact is the person AWC! would contact for administrative needs/questions
**** Medical Record is the person AWC! can contact for missing results

January 2020
Page 1 of 2 Pages
Health Care Providers List- Please list the name of the health care provider and their title who might see All Women Count! participants. If you have a list already created, you may use that to send to the AWC! Program. Fax 605-773-8104 or mail to SD Department of Health
All Women Count! Program
615 4th Street
Pierre, SD 57501.

Facility Name _______________________________________ 3 letter encounter ID: _______

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<th>Name</th>
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January 2020
Page 2 of 2 Pages
All Women Count!
Breast and Cervical Cancer Screening Program
Participating Site Agreement

This Participating Site Agreement is entered into by and between the South Dakota Department of Health, the All Women Count! Breast and Cervical Cancer Program, hereinafter referred to as AWC! and __________________________, hereinafter, referred to as, Participating Site. This Agreement replaces any previous Agreement between the parties and is intended to incorporate requirements of the Health Insurance Portability and Accountability Act, 45 C.F.R. Parts 160 and 164 (HIPAA). Participating Site is an independent contractor and is responsible for maintaining professional liability insurance coverage and all other obligations related to Participating Site’s independent service provision status.

"Participating Site", as used in this agreement, shall mean the independent contractor listed above, for the purpose of providing services authorized by AWC! whose staff are licensed: (1) as a physician by either the State of South Dakota Board of Medical and Osteopathic Examiners or the state in which the physician practices; or (2) by the State of South Dakota or the state in which they practice to provide services including, but not limited to, medical, laboratory, radiological, hospitalization, pharmacy, and/or related health services.

A. Participating Site agrees to provide AWC! authorized breast and cervical cancer screening services to eligible participants; women who qualify for financial assistance, by age and income. Eligibility is not dependent upon health insurance status, see Section A.2. Participating Site also agrees, as related requirements, to:

1. Provide its Tax Identification Number, for reimbursement purposes, to the South Dakota Department of Health’s Cancer Screening Programs (pg. 5).

2. Participating Site is strongly encouraged to enroll all eligible women in AWC! that meets the age and income guidelines, regardless of their insurance status (insured, uninsured, or underinsured). These guidelines can be found on the “AWC! Visit Form” or the “All Women Count! Income Guidelines for Screening Eligibility.”

3. Perform services authorized by AWC! being limited to those services listed on the “All Women Count! Program Payment Schedule of Allowed Services” by CPT (Current Procedural Terminology) Code. This list is updated annually to correspond with federal grant requirements or changes in Medicare B reimbursement rates. Participating Site will be notified in writing of those changes by AWC!.

4. Submit charges to any applicable insurance program or other third-party reimbursement entity prior to submitting charges for payment to AWC! A copy of insurance or other third-party reimbursement or denial, such as an Explanation of Benefits (EOB), must accompany any claim submitted for payment to AWC!.

5. Submit an itemized claim to the third-party administrator employed by AWC! after providing authorized services to a participant. Each itemized claim must be submitted on a properly executed standardized method form, include all data elements required by AWC!, such as Current Procedural Terminology (CPT) codes, and meet all applicable HIPAA requirements. Any claims submitted by Participating Site older than 12 months from the date of service, will

1
be denied by AWC! and Participating Site will not hold the participant and the participant’s responsible party harmless for those claims.

NOTE: Only authorized CPT codes on the “All Women Count! Program Payment Schedule of Allowed Services by CPT (Current Procedural Terminology) Code”, should be placed on any bill sent to AWC!.

a. All AWC! claims, electronic or paper, must include Client Group Number DD11873. The Client Group number, if missing, will result in automatic denial of the Participating Site claim.

b. Participating Site shall submit electronic claims through its clearinghouse to the third-party administrator of AWC!.

c. Paper claims and paper claims with insurance EOBs attached must be mailed to AWC! at:

All Women Count!
P.O. Box 1506
Sioux Falls, SD  57101-1506

6. It is recommended that Participating Sites complete the online training module designed specifically for Participating Sites to understand and manage the AWC! Program for their site. AWC! recommends that staff complete the Program and Resource Online Facilitator (PROF) training module: All Women Count! PROF is located at the following website www.dohprofsd.org.

7. Send all original, signed and completed Visit Forms to AWC! within one week of women’s screening visit or by request of AWC!. Original, signed and completed Visit Forms must be mailed to AWC! at:

SDDOH
All Women Count!
615 E 4th St
Pierre SD 57501

8. Any reasonably requested reports (i.e. Pap/HPV Summary or Mammogram Summary) may be mailed or faxed to AWC! at:

SDDOH
All Women Count!
615 E 4th St
Pierre SD 57501
Fax: 605-773-8104

9. Notify AWC! of any material staffing, billing or facility changes (i.e. facility name changes, contact staff for program reports, contact staff for bills and facility changes for services) with respect to Participating Site.

10. Accept payment for authorized services, as described in Section A.3, to participants as payment in full. AWC!’s third party administrator, as authorized by AWC!, makes payment directly to Participating Site.
11. To not hold AWC! liable or responsible for any of the costs or expenses incurred in providing services to participants, except as authorized by AWC! in Section A.3, submitted as required by Sections A.4 – A.5, and to the extent funding is available as set forth in Section B.2.

12. Maintain the following insurance:
   a. **Commercial General Liability Insurance**: Participating Site shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than $1,000,000 each occurrence. If such insurance contains a general aggregate limit it shall apply separately to this contract or be no less than two times the occurrence limit.
   b. **Professional Liability Insurance**: Participating Site shall procure and maintain professional liability insurance with a limit of not less than one million dollars.
   c. **Workers' Compensation Insurance**: Participating Site shall procure and maintain workers' compensation and employers' liability insurance as required by South Dakota law.
   d. **Certificates of Insurance**: Before beginning work under this Agreement, Participating Site shall furnish AWC! with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement. In the event of a substantial change in insurance, issuance of a new policy, cancellation or nonrenewal of the policy, Participating Site agrees to provide immediate notice to AWC! and provide a new certificate of insurance showing continuous coverage in the amounts required. Participating Site shall furnish copies of insurance policies if requested by AWC!
   e. The parties agree that any insurance required to be carried under this Agreement may be provided through a program of self-insurance or via one or more third-party insurance carriers.

13. Indemnify and hold the State of South Dakota, its officers, agents, and employees, harmless from and against any and all actions, suits, damages, liability, or other proceedings which may arise as a result of performing services hereunder. This section does not require Participating Site to be responsible for or defend against claims or damages arising solely from acts or omissions of State, its officers, agents, or employees.


15. To not use subcontractors to perform any services described herein without prior written consent from AWC! Participating Site also agrees to include provisions in its subcontracts requiring the subcontractors to comply with all applicable provisions of this Participating Site Agreement, including, but not limited to, indemnifying the State and providing insurance coverage.
B. **AWC!** agrees to:

1. **Pay Participating Site**, through the third-party payment intermediary for AWC!, as described in Sections A.3 through A.5, for authorized services provided to participants.

2. Pay its Section B costs or expenses using grant funds received from the United States Department of Health and Human Services. Participating Site understands that AWC! is funded by a federal grant and that this Participating Site Agreement depends upon the continued availability of appropriated funds and expenditure authority from Congress, the Legislature, or the Executive Branch, for this purpose. If for any reason Congress or the Legislature fails to appropriate funds or grant expenditure authority, or the grant funds or appropriated funds become unavailable by operation of law or federal funds reductions, AWC! will not be liable or responsible to pay any cost or expense or provide services set forth in this Agreement. AWC!’s failure to pay or provide services for any of these reasons is not a default by AWC! nor does it give rise to a claim against AWC! or the State of South Dakota.

C. **Other Provisions**:

1. **Term:** The term of this Agreement begins October 1, 2019, and ends September 30, 2022, unless terminated earlier by either party upon thirty (30) days prior written notice.

2. **Amendment:** This Agreement may be amended only in writing signed by both parties and each amendment shall be attached to and become a part of this Agreement.

3. **Disputes:** This Agreement is subject to the laws of the State of South Dakota. Any dispute arising from the terms and conditions of this Agreement, which cannot be resolved by mutual agreement, will be tried in the Sixth Judicial Circuit Court, Hughes County, South Dakota.

4. **Severability:** In the event that any term or provision of this Agreement shall violate any applicable law, such provision does not invalidate any other provision hereof.

5. **Supersession:** This Agreement contains the entire agreement between the parties. All other prior discussions, communications, and representations concerning the subject matter of this Agreement are superseded by the terms of this Agreement.

6. **Notice:** Any notice or other communication required under this Agreement shall be in writing and sent to the address set forth below or via the SD Cancer Programs Listserv. Notices shall be given by and to the Cancer Programs Director on behalf of AWC! and to the Participating Site Contact Person designated below, on behalf of Participating Site, or such authorized designee as either party may designate in writing. Notices or communications to or between the parties shall be deemed to have been delivered when mailed by first class mail or via Listserv, provided that notice of default or termination shall be sent by registered or certified mail, or, if personally delivered, when received by such party.
The parties signify their agreement by signing below.

<table>
<thead>
<tr>
<th>Participating Site:</th>
<th>South Dakota Department of Health, dba All Women Count! Program (AWC!)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature of authorized representative</td>
<td>Colleen Winter, Director Division of Family and Community Health South Dakota Department of Health 615 East 4th Street Pierre, SD 57501</td>
</tr>
<tr>
<td>Printed name of authorized representative</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Federal Tax ID Number</th>
<th>Contact Person:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Karen Cudmore Cancer Programs Director Division of Family and Community Health South Dakota Department of Health 615 East Fourth Street Pierre, SD 57501 Telephone: (605) 773-3737</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone Number</th>
<th>Street and Post Office Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>615 East Fourth Street Pierre, SD 57501</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City/State/Zip</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DD11873 The AWC! Client Group Number</td>
</tr>
</tbody>
</table>